

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BUDGET COMMITTEE MEETING MINUTES

May 10, 2018

- 1.0 CALL TO ORDER:** The Budget Committee meeting was called to order at 6:05 p.m. by Kellie Murray. **MEETING CALLED TO ORDER**
- Board Present:** Brett Costley, Susan Wagner, Melissa Zavales, and Brittanie Roberts. Greg Kintz arrived at 6:08 p.m. Stacey Pelster arrived at 6:12 p.m. **BUDGET COMMITTEE PRESENT**
- Board Absent:** Katie Cook
- Budget Committee Present:** Kellie Murray, James Loope, Christina Loope, and Steve Whiteman. Tobie Finzel arrived at 6:17 p.m.
- Budget Committee Absent:** None.
- Staff Present:** Aaron Miller, Superintendent; Nate Underwood, MS/HS Principal; Marie Knight, Business Manager; Barb Carr, Administrative Assistant; Juliet Safier, Laura Blacker, Ashely Ward, and Joanie Jones, Licensed Staff; and Kathi Fetch, Classified Staff. **STAFF PRESENT**
- Visitors Present:** Heather Lewis **VISITORS PRESENT**
- 2.0 Budget Committee Minutes:** Brett Costley moved to approve Budget Committee Minutes from 05/03/18 as presented. James Loope seconded the motion. Motion passed unanimously with those in attendance. **BUDGET COMMITTEE MINUTES APPROVED**
- 3.0 Budget Review / Discussion:** Aaron Miller shared that several questions were emailed to him and Marie Knight, Business Manager. Responses to those questions were answered. One additional question was asked by Brittanie Roberts. She asked why the athletic supply budget decreased. Marie Knight explained that the required annual helmet certification funds were moved to 322 repairs and maintenance. **BUDGET REVIEW / DISCUSSION**
- Greg Kintz arrived at 6:08 p.m.
- Another clarification from Marie Knights was that the numbers listed in the budget book for years 2015-16 and 2016-17 are actual numbers, not what was initially budgeted. Often times donated funds come in after the budget is generated.
- Steve Whiteman asked for a definition of travel – improvement of instruction. According to Marie Knight this is for when staff travel to conferences and workshops that are different than college tuition.
- Stacey Pelster arrived at 6:12pm
- Discussion was held on the number of student days. Steve Whiteman feels this needs to increase. According to Aaron Miller, the shortened school calendar is a result of previous years' budgets cuts but agrees staff and student days need to be bumped up.
- Tobie Finzel arrived at 6:17 p.m.
- Juliet Safier, VEA President, commented that our seniors are graduating and going off to college with less days and competing with students from other high schools. She feels it needs to be a priority to add days back each year.
- Christina Loope shared that students in the Beaverton Schools attend a half an hour less each day.
- 4.0 Approve 2018-19 Budget:** Tobie Finzel moved to approve the Vernonia School District budget for 2018-19 as presented. Greg Kintz seconded the motion. There was no further discussion of the committee. Motion passed unanimously with those in attendance. **2017-18 BUDGET APPROVED**

05/10/2018

5.0 **Other Issues / Next Meeting:** Aaron Miller shared that at the June 14, 2018 School Board Meeting a public hearing will be held allowing the public to give testimony regarding the budget. The budget will be presented to the Board for adoption. The Budget Committee is invited to attend but this is not a required meeting for the committee. OTHER ISSUES

Mr. Miller thanked the committee for their work and dedication to the process. He also thanked Marie Knight and all those that submitted questions. This is an important part of the process and invited others to join the committee next year.

Tobie Finzel noted that in previous years they have had two weeks between the first and second budget committee meetings. This allowed ample time to review the budget document. This year there was only one week and she'd recommend going back to two weeks between meetings.

Susan Wagner shared that she would like to see a more detailed table of contents and include a glossary with a searchable PDF.

6.0 **Adjourn:** Meeting adjourned at 6:26 p.m. ADJOURN

Submitted by Barb Carr, Administrative Assistant



Budget Committee Chair



District Clerk